**HOUSE WITHOUT A NAME**

**APPLICATION FORM**

**Please ensure that all parts of the application are completed in BLOCK CAPITALS.**

**Personal Information**

**First Name:**

**Last Name:**

**Date of Birth:**

**Nationality:**

**National Insurance Number:**

**Permanent Home Address:**

**Secondary Contact Address (if applicable):**

**Home Telephone Number:**

**Mobile Telephone Number:**

**Email Address:**

\*You must attach a copy of at least one of the following to this form and bring the original documentation to the interview as evidence of your entitlement to work in this country. Failure to do so will invalidate your application. Please tick the relevant box.

* British passport or UK or Irish birth certificate
* Certificate of registration/naturalisation as a British Citizen
* Passport showing right to live in UK
* EEC passport or identity card
* Non-European passport with relevant work visa
* any other document that supports your eligibility to work in the UK

Please state the hours you are able to work:

* + - * + Part-time (Up to 16 hours)
        + Full-time (Any required upon opting out of the 48hr Working Time Directive)

Marital status (Please Specify)…

**Health Information**

Please give details and dates of any serious injuries or recurring illnesses from which you may suffer/have suffered:

Please give us details of any condition/disability that could affect your ability to do this job.

What reasonable adjustments could we make to enable you to work with us?

**History of Convictions**

Have you ever been convicted of a criminal offence which is not a spent conviction within the terms of the Rehabilitation of Offenders Act 1974?

If yes, please give full details. Any failure to declare may result in your dismissal.

**Employment History**

Starting with the current or most recent, please list below your last three employers

Date from (month & year):……………………………………………………………………………….

Date to (month & year):………………………………………………………………………………

Name & address of employer:………………………………………………………………………………

Position:………………………………………………………………………………

Type of business:………………………………………………………………………………

Rate of pay:………………………………………………………………………………

Average number of hours worked each week:………………………………………………………………………………

What were your duties?: ……………………………………………………………………………….

Reason for leaving?:………………………………………………………………………………

Manager’s name:………………………….. Telephone no. : …………………...

May we contact them? (Please tick) : □Yes □ No

Date from (month & year):……………………………………………………………………………….

Date to (month & year):………………………………………………………………………………

Name & address of employer:………………………………………………………………………………

Position:………………………………………………………………………………

Type of business:………………………………………………………………………………

Rate of pay:………………………………………………………………………………

Average number of hours worked each week:………………………………………………………………………………

What were your duties?: ……………………………………………………………………………….

Reason for leaving?:………………………………………………………………………………

Manager’s name:………………………….. Telephone no. : …………………...

May we contact them? (Please tick) : □Yes □ No

Date from (month & year):……………………………………………………………………………….

Date to (month & year):………………………………………………………………………………

Name & address of employer:………………………………………………………………………………

Position:………………………………………………………………………………

Type of business:………………………………………………………………………………

Rate of pay:………………………………………………………………………………

Average number of hours worked each week:………………………………………………………………………………

What were your duties?: ……………………………………………………………………………….

Reason for leaving?:………………………………………………………………………………

Manager’s name:………………………….. Telephone no. : …………………...

May we contact them? (Please tick) : □Yes □ No

**What attracted you to apply for a job at House Without A Name?**

**Why is it important for you to work within a strong team?**

**Please describe your favourite pub or bar…**

**What is the greatest thing about you?**

**Name 3 things you would do to ensure each customer has the best possible experience when they visit us?**

**Are you interested in a supervisory or management role? YES / NO**

**References**

Please give below the names of two referees (not related to you), who can be contacted to provide a reference. If this is your first job, please supply a tutor/lecturer’s name.

Name Company/College address and telephone number How do you know this person?

1.

2.

**Uniform**

You may or may not be provided with a uniform. If you are not, you will be required to work in Black Trousers or Skirt and a Black Shirt or Blouse.

We may, at our discretion, provide you with a Shirt or Blouse. If we do, it remains the property of the business.

Please give your Blouse/Shirt size in inches: ……………Please circle most appropriate……S…..M….L…..XL….2XL…..3XL

**Bank Details**

Bank:……………………………………………………………………..

Bank’s Address:………………………………………………………….

……………………………………………………………………………

……………………………………………………………………………

Post Code:……………………

ACCOUNT NAME:

|  |
| --- |
|  |

SORT CODE:

|  |
| --- |
|  |

ACCOUNT NUMBER:

|  |
| --- |
|  |

**Declaration**

My signature confirms that all the information given on this application form is true and complete. I understand that any falsification or deliberate omission may disqualify or lead to my dismissal. I confirm that I am entitled to work in the UK. I confirm I have read and understood the Job Description. I understand that my employment is subject to references that are satisfactory to House Without A Name Ltd and its Management.

Signed:……………………………………………. Date: ……………………………………..